



PERFORMING ARTS ACADEMY RECITAL HANDBOOK, SPRING 2025

Recitals a BIG DEAL at Steel City Theatre, usually involving 100-200 students ages 3 yrs through adults. For many students, a recital is their first time performing on stage! Last year, it was a rough road to get where we needed to be to put on high-quality performances, so we've put together this handbook and scheduled Parent/Student meetings to ensure the best experience for everyone!

What are Performing Arts Academy Recitals?

Recitals here are a bit different than dance or music recitals. Because our focus is in theatre/musical theatre/and full performance, each student is placed in a "recital performance." Many of these performances are one-act musicals that include a full story and characters, as well as singing and dancing. As our students advance, their recital piece maybe excerpts from musical theatre shows or other ways to showcase their abilities.

We also have a few specialized recitals, including our Hip-Hop recital, that tells a full story through hip-hop and other styles of dance (very similar to a ballet, just minus the actual ballet!), and our voice students perform in their own featured recitals.

Each production or performance group is paired up with 2 other performances, to create a full recital (usually lasting about an hour and a half).

Recital Fees:

We work very hard to keep our prices low and affordable for our community and do **NOT** charge a recital fee, a costume fee or for tickets. However, any outstanding balances for regular tuition **MUST** be paid by **MAY 2nd, 2025**, or you **WILL NOT** be allowed to participate in the recital.

As we strive to make performing arts affordable for every family and student, we do rely on our monthly members and donors, program ads, business sponsorships and donations of materials and items we need. Attached to this handbook is all the ways you can help SCTC continue to keep class prices low.

Expectations for All Recital Performers and Parents:

- Every parent must attend a MANDATORY Parent/Student recital meeting. Students who want to be considered for Advanced Recitals must also attend the meeting.
- Each parent and student **MUST** turn in a signed Recital Contract by **February 4**.
- Attending class. Performers who miss classes create a disruptive learning environment for the entire group. Theatre is a team sport and cannot be successful if we are missing people. If your performer has excessive absences and is not prepared, it is at the teacher's discretion to remove the performer from participating in the recital for the best interest of the group.
- All performers **MUST** attend all dress rehearsals between May 5-16. These will take place during normal class times. Anyone who misses their scheduled dress rehearsals on the stage will not be allowed to participate in the performance.
- If you would like to be considered for one of the Advanced Music Theatre Recitals, you must do the following:
 - Students and Parents must sign the Advanced Recital Agreement

- Students understand that outside work on music and dance will be **REQUIRED** in order to be considered for these productions.
- Students and parents understand that extra rehearsals outside of class time may be required, especially for consideration of certain roles.
- *For the Hip-Hop Recital, if you would like to be considered for a lead role, you must be available to come in on both Wednesdays from 4:00-6:00 and Thursdays from 4:00-6:00. If you would like to be in more than one song for Hip-Hop, you will need to attend from 4:00-6:00 on your class day. If you can only attend during your regularly scheduled class time, you will be involved in one number for this recital.
- **PLEASE NOTE: IF THERE ARE ATTENDANCE OR PAYMENT ISSUES, WE WILL BE DROPPING STUDENTS VERY EARLY THIS YEAR. COMMUNICATION WITH OUR OFFICE IS KEY!**

When Does All This Happen?

For 2025, the recital calendar and important dates are as follows:

- Mandatory Parent/Student Meetings (you only need to attend one):
 - Monday, January 27, 6:30 pm (Ed Building)
 - Tuesday, January 28, 6:00 pm (Ed Building)
 - Wednesday, January 29, 7:00 pm (Ed Building)
 - Thursday, January 30, 6:00 pm (Ed Building)
 - Friday, January 31, 9:00 am (Ed Building)
 - Friday, January 31, 11:30 am (Ed Building)
 - Friday, January 31, 12:00 pm (Ed Building)
 - Friday, January 31, 3:00 pm (Ed Building)
- **Recital Commitment and Contracts Due: February 4**
- Recital Performance Groups and Productions Determined: February 4
- Scripts and Recital Packets Passed Out: February 4-11
- Recital Rehearsal Period: February 4 – May 2
- **Mandatory Recital Tech Rehearsals: May 5-16 (No Absences)**
- Recital Dates and Times:
 - Friday, May 16, 7:00 pm
 - Saturday, May 17, 2:00 pm
 - Saturday, May 17, 7:00 pm
 - Sunday, May 18, 2:00 pm
 - Monday, May 19, 7:00 pm
 - Tuesday, May 19, 7:00 pm
 - Wednesday, May 20, 7:00 pm

Costumes and Costume Fees?

One unique thing about our studio and recitals is that we do not charge a costume fee or require the purchase of expensive costumes. We provide a borrowed costume from our professional theatre costume stock for performances, and if we ask the students to provide anything, we try to make sure it is things they already own. If we request something like tights or an undershirt for a student, and the student is unable to provide the item, we will work with the family to get what the student needs.

Most performers will be asked to provide appropriate shoes, and in general, black slip-on jazz shoes (no laces) are what will be required. Advanced students may be asked to provide character shoes, but again, we work with everyone to make sure the cost is no prohibitive.

It is the student's responsibility to turn in their costume and all pieces at the end of their recital.



PERFORMING ARTS ACADEMY RECITAL CONTRACT, SPRING 2025

Student Name: _____

Best Parent/Guardian for Contact (Name and Phone): _____

Parents/Guardians, Please Initial the Following:

Parents agree that they have read and kept a copy of the 2025 Recital Handbook and Recital Contract.

Parents understand that attendance is mandatory during the rehearsal period, and not attending may result in your student being dropped from the performance.

Parents understand that students not attending scheduled tech rehearsals on the stage will not be allowed to participate in the performance.

Students and parents will not be late for any rehearsals or performances. Please plan to arrive to early, so we may start at the appointed time.

Parents agree to check email and texts regularly for possible schedule changes and updates.

Students, Please Initial the Following:

I understand that by agreeing to participate in the recitals, I am agreeing to come to all classes and rehearsals (except in the case of emergency).

I understand that I must memorize my lines, songs and dances by the dates set out by my director or my part might be changed, or I might not be allowed to participate in the performance.

Student agrees to attend all scheduled Tech Rehearsals and Performances. Students who miss a Tech Rehearsal will be dismissed from the production.

Students understand that dropping out of the recital after committing causes many problems and extra time for their cast-mates, directors and admin, and understand that dropping will effect future casting and which classes a student may take in the future.

We remind parents and student that we are relying on your commitment to all performances and rehearsals to have a successful production. Please carefully consider the commitment before signing.

I give permission for my student, listed above, to participate in the 2025 SCTC Spring Recitals. I will support my student in attending all rehearsals and performances as required for participation.

Parent/Guardian Signature and Date: _____

I understand that participation in the recitals is a responsibility and a commitment, and I am ready to do what I need to do to create the best performances possible for myself and my cast-mates!



LIKE WHAT YOU ARE SEEING? WANT TO GET INVOLVED?

Steel City Theatre Company is a 501(c)3 non-profit organization. Very simply, we exist to be a place of art and growth. Many of our classes, camps and tickets are less than HALF the cost of similar programs in the area. If you value keeping SCTC's prices low, check out the ways to get involved!

- 1. Become a Member!** Memberships are flexible and can be paid monthly or annually. Memberships are the BEST way to help keep costs low (and you get season tickets and other cool swag with memberships as gifts!).
- 2. Join the Parents' Group- The Drama Mamas and Papas.** We're revamping and bringing back our parent's group to help SCTC achieve the next big goals! Email Chloe (chloe@sctcpueblo.com) or sign up on our Volunteer Interest Sheet (first meeting of 2025 coming soon!).
- 3. Invite Friends and Family!** Your help in getting the word out about our organization is hugely helpful. By you sharing social media posts, getting your friends and friend's kids to attend shows and/or classes and camps- all these things help our reach and bring new people into the theatre.
- 4. Donate Items from the Wish List:** On the next page of this packet is our Wishlist with items we would love to have. Any of these items help cut down the costs considerably for all our programs!
- 5. Audition for Shows:** We are always looking for adults to join our casts. Maybe you haven't done a show since high school, or maybe you performed professionally before moving to Pueblo- it doesn't matter. We love to have parents of our awesome students in shows!

If you're interested in getting involved and helping SCTC accomplish some major goals in the next 2 years, please contact Chloe at chloe@sctcpueblo.com or fill out our Volunteer Interest Sheet. We'd love for you to be a part of what's happening!



Steel City Theatre Wish List

Any and all items from this list are so helpful! Any cost cutting through receiving these items translates directly into us being able to keep prices low!

New and Used Items We're Looking For:	#
Microwaves	4
Heavy Duty Vacuum Cleaners	4
Mini Fridges	2
Toy Grocery Store	1
Melissa and Doug Restaurant/Diner	1
Doctor and Veterinarian Toys	3 Sets
Nintendo Wii (and games and controllers)	2
Tea Sets to Play With	2
Kid-Sized Table and Chairs	2
Dramatic Play Toys (contact us for info)	
CD Players, Stereos, Portable Stereos	
Couches and Chairs for Classrooms	
Dress Up Clothes (sizes for ages 4-10)	
Large Storage Tubs	

Craft Supplies
Embroidery Floss
Safety Pins
Paintbrushes (small and large)
Yarn
Shoebboxes
Craft Paint (acrylic or poster)
Stickers
Glue Sticks
Hot Glue Sticks
Markers, Pens, Pencils
Post-It Notes
Sharpies (all colors)

Recycled Materials
Shoebboxes
Toilet and Paper Towel Tubes
Plastic Bottles
Bottle Caps (plastic and metal)
Buttons, Sequins, Etc.
Old Paint (interior and exterior)

Supplies To Help Cut Costs
Paper Towels
Toilet Paper
Post-It Notes
Binder Clips
Cleaning Supplies
Printer Paper
Cardstock
Bank Boxes

If you would like to donate any of these items, please contact the Box Office at 719-994-8298 or bailee@sctcpueblo.com to schedule times for pick-up or drop off, or for any questions.